



### **In Person Appointment Procedure Agreement**

We at CFCG recognize that COVID19 makes it difficult for patients to decide whether to come to medical appointments in person. If you and your clinician agree that an in-person visit is important, we want to ensure that your visit is as safe as possible for you and for our staff.

Our medical staff meets regularly to review and update our procedures for making CFCG a safe place for our employees and our visitors. We are making every effort possible to maintain a clean and safe environment.

The procedure for in person visits is explained below:

#### **Before the appointment:**

The administrative staff will do a phone screening with you in the days before the appointment, to check your health status.

#### **On the day of the appointment:**

No one will be permitted to sit in our waiting room. You will remain in your car or the space around our building until the time of your appointment. No more than 5 minutes before the appointment time, you may call the front desk (703-352-3822, x1) and notify them that you have arrived. Your clinician will come out to the parking lot to screen you. This will include taking a temperature and measuring the oxygen in your blood by a pulse oximeter that goes painlessly on a finger. Please do not wear fingernail polish as this can affect the reading. If your temperature or pulse oximetry is abnormal, you will be asked to leave and to contact your primary care physician. No in-person appointment will be rescheduled for two weeks.

We will do a verbal screening again to verify it is safe for you to enter the building. We ask that all visitors wear a mask covering their nose and mouth for the time they are in the building. If you do not have a mask with you, let us know and we will provide a basic surgical-style mask. Your clinician will escort you into the building. We ask that everyone use hand sanitizer when they come in, and periodically throughout their visit if there is any contact with surfaces in the office. We have sanitizer available. When the appointment is done, or there is a break, we will escort you out. If you use one of our rest rooms, please use proper hand washing techniques before exiting. If any door handles are touched while exiting, please be certain to use sanitizer before returning to the office.

By signing this you are agreeing to abide by our procedures. You are also recognizing that while we have made every effort to make the office as safe as we can, it is not possible to have a perfectly safe visit and that we cannot guarantee that no viral exposure will occur. This is a mutual effort for all of us to minimize that risk.

Signature: \_\_\_\_\_

Relationship to patient: \_\_\_\_\_

Date: \_\_\_\_\_